

2.1.2019

Data Controller

The Finnish Transport Infrastructure Agency
PO Box 33
FIN-00521 HELSINKI

Contact person regarding personal data issues

Päivi Kokkonen
The Finnish Transport Infrastructure Agency
PO Box 33,
FIN-00521 Helsinki
kirjaamo@ftia.fi

Data Protection Officer

Tomi Lapinlampi
kirjaamo@ftia.fi

Name of filing system

Customer communication register of the Finnish Transport Infrastructure Agency

Purpose of processing personal data

The data subject has given consent to the processing of his or her personal data. Personal data is used for customer service, for drafting invitation lists, for sending invitations, customer surveys and press releases and for other customer communication.

Contents of the filing system

The following data may be saved in the register:

- Given names and family names, title/position, contact information such as address, phone number and email address.
- Name of organisation/company, sector and contact information such as street or mailing address, postal code and city, email address and phone number.
- Response submitted by the data subject and other messages, including documents, sent to the Finnish Transport Infrastructure Agency.

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Data retention period

Data is stored in the database of the data system for a period deemed necessary in terms of operations and reporting, or until the data subject requests that his/her personal data is erased.

Sources of personal data

Information submitted by the data subject himself/herself or web services providing public contact information.

Transfer of personal data

Personal data is not transferred to third parties.

Transfer of data outside the EU or the EEA

Data is not transferred outside the EU or the EEA.

Principles relating to processing of personal data

The file system is maintained in digital format. Access to electronically saved register data requires a personal user ID and password or strong identification. The rights to process personal data are only granted to such persons at The Finnish Transport Infrastructure Agency or system provider, for whom processing of personal data is necessary to perform their work tasks. The processors have undergone training in the use of the personal registers and the processing of personal data.

The protection of technical equipment is provided according to the Finnish Transport Infrastructure Agency's data protection instructions. Data communications between the register user and the server are encrypted.

Manually processed documents including personal data are stored in locked spaces, to which there is no admittance except when on business. Manual material is only printed if necessary. Paper printouts are destroyed after use.

Data subject rights

Anyone has the right of access to and the right to rectify the data concerning him or her, as well as the right to restrict the data processing and the right to object to the data processing.

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The request shall be submitted to the address:
The Finnish Transport Infrastructure Agency
PO Box 33, FIN-00521 Helsinki
or sent by email to kirjaamo@ftia.fi

Data and actions are free of charge for data subjects with the exemptions referred to in Article 12 in the EU's General Data Protection Regulation.

Other rights relating to the processing of personal data